



COTABATO ELECTRIC COOPERATIVE, INC.

(COTELCO)

Manubuan, Matalam, Cotabato

Email: cotelco2day@yahoo.com

BIDS AND AWARDS COMMITTEE

INVITATION TO BID

(ITB 04-2025)

The COTABATO ELECTRIC COOPERATIVE, INC. (COTELCO), through Bids and Awards Committee (BAC), invites Eligible Bidders to apply for eligibility and to bid for the hereunder contracts:

LOT NO.	NAME OF CONTRACT	APPROVED BUDGET OF THE CONTRACT (vat inclusive)	SOURCE OF FUND	BID DOCUMENT FEE (non-refundable)
1	HEALTHCARE COVERAGE OF 10 BODs AND 296 EMPLOYEES FOR THE PERIOD OF SEPTEMBER 21, 2025 - SEPTEMBER 20, 2026 (BAC Control No. 08-2025)	PHP 3,060,000.00	GF	PHP 5,000.00
2	ACQUISITION OF RELATED ACCESSORIES FOR NEW CONNECTION OF RESIDENTIAL CONSUMERS UNDER MAGNA CARTA (BAC Control No. 10-2025)	PHP 8,850,730.00	RFSC	PHP 10,000.00
3	SUPPLY AND DELIVERY OF MATERIALS FOR MAINTENANCE USE OF ASD-AREA (BCN 11-2025)	PHP 15,088,142.00	GF	PHP 25,000.00
4	SUPPLY AND DELIVERY OF 16,500 COPIES OF CALENDARS FOR THE BOARD OF DIRECTORS (BCN 12-2025)	PHP 990,000.00	GF	PHP 1,000.00
5	SUPPLY AND DELIVERY OF 70,000.00 COPIES OF CALENDARS FOR MEMBER CONSUMER-OWNER (BCN 13-2025)	PHP 2,800,000.00	GF	PHP 5,000.00

1. Bidding is open to all interested bidders, subject to the conditions for eligibility provided in the IRR of RA 10531. It will be conducted through Open Competitive Bidding Procedures using a non-discretionary "pass/fail" criterion as specified in the Revised Implementing Rules and Regulations (IRR) of Republic Act 10531. Bids received in excess of the ABC shall be automatically rejected in the Bid Opening.
2. Bidders should have completed, within three (3) years from the date of submission and receipt of bids, a contract similar to the Project to be bid. The description of an eligible bidder is contained in the Bidding Documents and Instruction to Bidders.
3. Bids shall be accompanied by a bid security payable to the procuring entity as a guarantee that the successful bidder shall enter into contract from receipt of the Notice of Award, in the form of validated bank deposit slip amounting to 2% of the Approved Budget of the Contract. Failure to enclose the required bid security in the form and amount prescribed herein shall automatically disqualify the bid concerned.
4. Only those who have purchased the Bidding Documents shall be allowed to participate in the pre-bid conference and raise or submit written queries or clarifications. A compulsory attendance during the Pre-Bid Conference is hereby enjoined.
5. The Scope of work and technical specifications are contained in the Bidding Documents to be provided to all interested bidders upon application addressed to the Chairman, Bids and Awards Committee, COTELCO, Manubuan, Matalam, Cotabato.
6. The bidders shall designate an authorized representative, whose appointment must be duly notarized, and ensure their presence during the Pre-bid conference.

Interested bidders may refer to the table below for the schedule of bidding activities:

BAC ACTIVITIES	SCHEDULE
ISSUANCE OF BIDDING DOCUMENTS	AUGUST 4, 2025 – AUGUST 11, 2025 @ 08:00 AM to 04:00 PM <i>Via Electronic Mail</i>
PRE-BID CONFERENCE	AUGUST 12, 2025 @ 09:30 AM <i>Via Online Video Conference</i>
SUBMISSION AND RECEIPT OF BIDS	On or before AUGUST 25, 2025 @ 08:00 AM – 04:00 PM <i>Hard Copy & Electronic Copy</i>
OPENING OF BIDS	AUGUST 26, 2025 @ 09:30 AM <i>Via Online Video Conference</i>

The BAC reserves the right to accept or reject any bid, declare a failure of bidding or not award the bid for any justifiable and reasonable grounds where the award of the bid will not redound to the benefits of the cooperative and that the COTELCO shall not be liable for whatever expenses the bidder may incur in the preparation of this bid.

Interested bidders may obtain further information from the Cotabato Electric Cooperative, Inc. – Bids and Awards Committee (COTELCO-BAC), please see or call the BAC Secretary, Cellphone number 09209011164, and inspect the Bidding Documents at the address Cotabato Electric Cooperative, Inc. (COTELCO), Manubuan, Matalam, Cotabato from 8:00am to 4:00pm only, or visit our website www.cotelco.com.ph or email us at cotelco2day@yahoo.com or cotelco.bac@gmail.com.


(Sgd) **ENGR. BALFREDO J. LAYRON**
BAC Chairman

Noted by:


(Sgd) **JOEL V. DE GUZMAN, JR., MBA**
General Manager